



EDAYATHANGUDY G.S. PILLAY ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

(Accredited with 'A' Grade by NAAC, Affiliated to Bharathidasan University)
NAGAPATTINAM – 611002, TAMILNADU, INDIA

REGULATIONS FOR THE UNDER GRADUATE (UG) PROGRAMMES CHOICE BASED CREDIT SYSTEM (CBCS)

(For the candidates admitted from the academic year 2020-2021 onwards)

1. Eligibility: 10 + 2 pattern

- (i) **For Admission:** A pass in the Higher Secondary Examination (10+2) (Academic / Vocational Stream) conducted by the Government of Tamil Nadu; or an examination accepted as equivalent thereto by the Syndicate, subject to such conditions as may be prescribed therefor.

S. No.	Name of the Programme	Eligibility
1.	B.Litt. (Tamil)	A pass in 10+2 with Tamil as a Language Paper
2.	B.A. (English)	A pass in 10+2
3.	B.B.A.	A pass in 10+2
4.	B.Com.	A pass in 10+2 with Commerce and Accountancy. 20% of seats may be reserved for Vocational Stream.
5.	B.Com. (Computer Applications)	The candidate who has passed Diploma in Commerce or Modern Office Practice (3 years) or equivalent awarded by Directorate of Technical Education / National Council of Vocational Training is eligible for lateral entry to 2 nd Year.
6.	B.C.A.	A Pass in 10+2 with Mathematics as one of the core subject
7.	B.Sc. (Computer Science)	
8.	B.Sc. (Information Technology)	
9.	B.Sc. (Biochemistry)	A Pass in 10+2 with Chemistry & Biology
10.	B.Sc. (Biotechnology)	A Pass in 10+2 with Mathematics, Physics, Chemistry and Biology or Physics, Chemistry, Botany and Zoology or Biology as one of the core subjects.
11.	B.Sc. (Chemistry)	A Pass in 10+2 with Chemistry as one of the core subjects
12.	B.Sc. (Mathematics)	A Pass in 10+2 with Mathematics one of the core subject
13.	B.Sc. (Nutrition & Dietetics)	A Pass in 10+2 with Biology and Chemistry / Nursing / Nutrition in Vocational stream
14.	B.Sc. (Physics)	A Pass in 10+2 with Physics and Mathematics
15.	B.Sc. (Visual Communication)	A Pass in 10+2

ii) For the Degree: The candidates shall have subsequently undergone the prescribed course of study in this college for a period of not less than three academic years (six semesters), passed the examinations prescribed and fulfilled such conditions as have been prescribed thereof.

2. Duration

The Programme is for a period of three years. Each academic year shall comprise two Semesters viz. Odd and Even semesters. Odd Semester shall be from June / July to October / November and Even Semester shall be from November / December to April / May. There shall be not less than 90 working days which shall comprise 450 teaching clock hours for each Semester (Exclusive of the days for the conduct of End-Semester Examinations).

3. The CBCS System

All Programmes (named after the Core subjects) mentioned earlier shall be conducted through Choice Based Credit System (CBCS). It is an instructional package developed to suit the needs of students to keep pace with the developments in higher education and the quality assurance expected of it in the light of liberalization and globalization in higher education.

4. Courses in Programmes

The UG Programme consists of a number of Courses. The term “course” is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a “paper” in the conventional sense. The following are the various categories of Courses suggested for the UG programmes:

Language Courses (LC) (any one of the languages from Tamil, Hindi, Sanskrit, French, Arabic, Urdu, etc), English Language Courses (ELC), Core Courses (CC), Core Practical (CP), Allied Courses (AC), Allied Practical (AP), Elective Courses (EC). Major Based Elective (MBE), Skill Based Elective (SBE) and Non-Major Elective (NME).

The Language Courses and English Language Courses are four each in number and the LC and the ELC are meant to develop the students’ communicative skill at the UG level. Core Courses are the basic courses which are compulsorily required for each of the Programme of study. These will be related to the subject of the Programme in which the candidate gets his/her degree. The total number of Core Courses shall be 9 to 15. Allied Courses cover two disciplines that are generally related to the main subject of the Programme. There shall be Two Allied Courses (Allied I – 3 Papers & Allied II – 3 papers) for Arts (only theory) and for Science (i.e. 4 Theory + 2 practicals) for first IV semesters.

The Major Based Elective Courses (MBE) are 3 in number for each U.G. degree and they are open to all students irrespective of Science, Arts or Commerce and Management Programmes. A student shall choose at least two Non-major Elective Courses (NME) **from outside** his/her Department. Skill Based Elective Courses (SBE) are also open to a student to choose from outside his/her Department (from the list given by the College). The student can choose any one from the list and write 3 papers under the same title).

Selection of students to the Elective Course (EC)

- a. The Department Committee shall follow a selection procedure on a first-come-first-served basis, fixing the maximum number of students, giving counselling to the students etc. to avoid overcrowding to particular course(s) at the expense of some other courses.
 - b. The Colleges shall provide all information relating to the ECs in each programme to all the students so as to enable them to choose their ECs.
- **Part IV**
 - Value Education is offered in the 1st Semester in all U.G. Courses (2 hours - 2 credits).
 - Environmental Studies course is offered in the 2nd semester in all UG Programmes as per the recommendation of the UGC (2 hours – 2 credits).
 - Soft Skills Development is offered in the 5th Semester in all U.G. Programmes. (2 hours – 2 credits).
 - **Part V**
 - Extension and Extra-Curricular Activities should be carried out apart from the regular class hours (1 credit).
 - Gender Studies is offered in the 6th Semester in all U.G. Programmes (1 hour – 1 credit).

5. Semesters

An academic year is divided into two Semesters. In each Semester, Courses are offered in 15 teaching weeks with 30 hours per week and the remaining weeks are to be utilized for conduct of examinations and evaluation purposes.

6. Credits

The term “Credit” refers to the weightage given to a Course, usually in relation to the instructional hours assigned to it. For instance, a six hour Course per week is assigned four to six credits, four/five hour course per week is assigned three to five credits and two hour Course per week is given two credits. However, in no instance the credits of a Course can be greater than the hours allotted to it.

The total minimum credits, required for completing an UG Programme is 140. The details of credits for individual components and individual Courses are given in Table 1.

7. Course

Each Course is designed with lectures / tutorials / laboratory or field work / seminar / practical training / Assignments / Term paper or Report writing etc., to meet effective teaching and learning requirements.

8. Examinations

- i. There shall be examinations at the end of each semester, for odd semesters in October/November; for even semesters in April/May. A candidate who

does not pass the examination in any course(s) shall be permitted to appear in such failed course(s) in the subsequent examinations to be held in October/November or April/May.

- ii. A candidate should get registered for the first semester examination. If registration is not possible owing to shortage of attendance beyond condonation limit/ regulations prescribed OR belated joining OR on medical grounds, the candidate is permitted to move to the next semester. Such candidate shall re-do the missed semester after completion of the Programme.
- iii. The results of all the examinations will be published by the college through the College Website and the hard copies of the results will be available in the College.

8 (a) Candidates studying Sanskrit under LCs and Programme in Sanskrit (CCs, ACs and ECs) are permitted to write the Examinations in Sanskrit Or English or Tamil. While answering in Sanskrit “Devanagari Script” alone be used.

9. Condonation

Students must have 75% of attendance in each semester to appear for the examination. Students who have attendance between 65% and 74% shall apply for condonation in the prescribed form with the prescribed fee. Students who have attendance between 50% and 64% shall apply for condonation in prescribed form with the prescribed fee along with the Medical Certificate.

Students who have attendance below 50% are not eligible to appear for the examination. They shall re-do the semester(s) after completion of the Programme.

10. Question Paper Pattern

Section A: 10 Questions x 2 Marks = 20 Marks
(Two questions from each unit)

Section B: 5 Questions x 5 Marks = 25 Marks
(Internal Choice and one set of questions from each unit)

Section C: 3 Questions x 10 Marks = 30 Marks
(Answer any three out of 5 questions and one question from each unit)

11. Evaluation

The performance of a student in each Course is evaluated in terms of percentage of marks with a provision for conversion to grade points. Evaluation for each Course shall be done by a continuous internal assessment (CIA) by the Course teacher concerned as well as by an end semester examination and will be consolidated at the end of the semester. The components for continuous internal assessment are:

Theory		Practical	
Best 2 tests out of 3	- 10 Marks	Continuous performance	- 20 Marks
Group Discussion / Quiz	- 5 Marks	Model Practical	- 10 Marks
Assignments	- 5 Marks	Record	- 5 Marks
Attendance	- 5 Marks	Viva	- 5 Marks
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Total	- 25 Marks	Total	- 40 Marks
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Details of Marks for Attendance

Percentage of Attendance	Mark
75 – 79	1
80 – 84	2
85 – 89	3
90 – 94	4
95 – 100	5

In addition to continuous evaluation component, the end semester examination, which will be a written-type examination of at least 3 hours duration, would also form an integral component of the evaluation. The ratio of marks allotted to continuous internal assessment and to end semester examination is 25:75. The evaluation of laboratory component, wherever applicable, will also be based on continuous internal assessment and on an end-semester practical examination with 40:60 ratio.

12. Passing Minimum

Passing Minimum		
Continuous Internal Assessment (CIA)		End Semester Examination (ESE)
Theory	40% out of 25 marks (i.e. 10 marks)	40% out of 75 marks (i.e. 30 marks)
Practical	40% out of 40 marks (i.e. 16 marks)	40% out of 60 marks (i.e. 24 marks)

Failed candidates in the Internal Assessment are permitted to appear for their Internal Assessment in the subsequent semesters (2 chances will be given) by writing Tests and Assignments.

13. Conferment of the Bachelor's Degree

A candidate shall be eligible for the conferment of the Degree of Bachelor of Arts / Science / Commerce / Management / Literature only if he/she has earned the minimum required credits for the programme prescribed thereof (i.e. 140 credits).

14. University Rank Examination Conducted by University

- i. The first rank holders of each programme of the college will be allowed to appear for the University Rank Examination which shall be conducted for the toppers (First Rankers) of all the colleges (having passed their examinations in the first appearance within the prescribed duration of the programme) including autonomous / non-autonomous streams and they are required to write two examinations. Absence from an examination shall not be taken as an attempt.

- ii. The question papers of the examinations comprise objective type questions covering the core courses in each of the Programmes generally followed by both autonomous / non-autonomous streams.
- iii. The top scorers in this University Rank Examination would be declared as University Rank Holders, irrespective of their grades in their respective University end semester examinations.
- iv. University Rank Certificate will be issued by Bharathidasan University for a Programme as follows
 - a) Only THREE Ranks if the students strength is below 20
 - b) Only FIVE Ranks if the students strength is above 20 but below 50.
 - c) Only TEN Ranks where the students strength exceeds 50 but is less than 100
 - d) Only 20 Ranks if the students strength is 100 and above
 - e) The students' strength of the course concerned will be indicated in the Rank Certificates.

15. Grievance Redressal Committee

The College shall form a Grievance Redressal Committee for each Programme in each Department with the Course Teacher and the HOD as the members. This Committee shall solve all grievances relating to the CIA of the students.

16. Transfer of Credits

Students are permitted to transfer their Course credits, wherever applicable – in case of transfer of students to other college(s) and vice versa.

17. Revision of Regulations and Curriculum

The College may from time to time revise, amend and change the Regulations and the Curriculum, if found necessary.

18. Grading System

a. Grading

The total marks will be calculated by adding both CIA and end-semester examinations for each of the courses. The total marks thus obtained will then be graded as per details provided in Table 1.

From the second semester onwards the total performance within a semester and the continuous performance starting from the first semester are indicated by **Semester Grade Point Average (GPA)** and **Cumulative Grade Point Average (CGPA)**, respectively. These two are calculated by the following formulae:

$$\text{GPA} = \frac{\sum_{i=1}^n C_i G_i}{\sum_{i=1}^n C_i} \qquad \text{WAM (Weighted Average Marks)} = \frac{\sum_{i=1}^n C_i M_i}{\sum_{i=1}^n C_i}$$

where 'C_i' is the Credit earned for the Course i; "G_i" is the Grade Point obtained by the student for the Course i, "M" is the Marks obtained for the course i and "n" is the number of Courses **passed** in that semester.

CGPA = Average GPA of all the Courses starting from the first semester to the current semester.

Note: The GPA and the CGPA shall be calculated separately for the following three parts: Part I: LCs; Part II: ELCs; and Part III: CCs, ACs, and ECs.

b. Classification of Final Results

- (i) For each of the three parts, there shall be separate classification on the basis of the CGPA as indicated in Table - 2.
- (ii) For the purpose of declaring a candidate to have qualified for the Degree of Bachelor of Arts / Science / Commerce / Management / Literature as Outstanding / Excellent / Very Good / Good / Above Average / Average, the marks and the corresponding CGPA earned by the candidate in Part III alone will be the criterion, provided he / she has secured the prescribed passing minimum in the LCs and the ELCs.
- (iii) Grade in Part IV and Part V shall be shown separately and it shall not be taken into account for classification.
- (iv) Absence from an examination shall not be taken as an attempt.

Table 1 Grading of the Courses

Marks Range	Grade Point	Corresponding Grade
90 and above	10	O
80 and above but below 90	9	E
70 and above but below 80	8	A+
60 and above but below 70	7	A
50 and above but below 60	6	B
40 and above but below 50	5	C
Below 40	N.A.	R.A.

Table 2: Final Result

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	E	Excellent
7.00 to 7.99	A+	Very Good
6.00 to 6.99	A	Good
5.00 to 5.99	B	Above Average
4.00 to 4.99	C	Average
below 4.00	R.A.	Re-Appearance

Credit based weighted Mark System is adopted for individual semesters and cumulative semesters in the column "Marks Secured" (for 100).
